

DigitIT



Computer Basics: Using the Internet

**BUILDING SKILLS AND
CONFIDENCE TO PARTICIPATE
IN TODAY'S ONLINE WORLD**

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WORDS TO KNOW

advertisement / ad – a picture or text trying to persuade people to buy a product or service

address bar – a text box in a browser showing the address of the web page

bookmark – a page you saved

browser – a program to access and view websites on the internet

- Chrome
- Safari
- Edge
- Firefox

button – a small area on a computer screen that you click on to make the computer software do something

extension – the last part of a website name, following the dot

history – a list of websites you have visited

keyword – is a word or phrase that tells the search engine what you want to know

link (also hyperlink) – a word or picture in a document or web page that you can click on with a computer mouse to go to another place in the same or a different document or web page

menu – a list of things that you can choose from

reload – to refresh

search – look for information online

search bar / box – a rectangular space on the web page where you type words to look for them on the website

search engine – program used to search the whole internet for information and shows a list of results

- Google
- Bing
- Yahoo


search results – a list of web pages when you search for information online

scroll – to move text on a computer screen up or down so that you can read different parts of it


tab – another page in the same window

website – a page on the internet that has information for people to read

Chrome




Safari




A browser works like a door to the Internet

Edge



Firefox



COMMON WEB ADDRESS EXTENSIONS

.com commercial business

.org usually for nonprofit organizations

.ca Canadian websites

.sk.ca Province of Saskatchewan

.gc.ca Government of Canada

STEPS FOR CONNECTING TO WIFI

1. Select the Network, Sound, Battery icons on the far right side of the taskbar to open quick settings. The disconnected icon appears when you are not connected.



2. On the wi-fi quick setting, choose **Manage Wi-fi connections>**.



3. Choose the WiFi network you want then select **Connect**

4. Type the password (security key) then select **Next**.

5. Confirm the device is showing “Connection Secured”.



FAKE NEWS

Fake News is untrue information that some people think is true. It often looks like real news stories. It can start as a joke or from a person who doesn't know all the facts and it can end up being shared with a lot of people. Always double check with reliable sources.

Think before you share!

Browser Commands

1. Menu :
2. Open a new tab +
3. Address bar
4. Return to the previous page
←
5. Bookmarking star ★
6. Go forward arrow →
7. Search tab menu ▼
8. Reload page ↻
9. History
10. Minimize –
11. Search box 🔍
12. Maximize/resize □
13. Close X

BROWSER COMMAND BUTTONS

ADDRESS BAR is used as a place to type in an internet address or do a search. (you can also do this in the search bar)

BACK BUTTON takes you one page back.

BOOKMARK STAR allows you to save a web page for easy access. It brings up a menu that lets you choose where to save the bookmark.

EXIT / CLOSE (X) will close whatever you are currently in

FORWARD will take you forward one page.

HISTORY shows a list of websites you have visited.

MENU is a list of things you can choose from. Menus are often 3 stacked bars or dots, but can also be a “v” shape or down arrow.

MINIMIZE will shrink or hide your window on the taskbar, but not shut it.

MAXIMIZE allows you to enlarge a window to its full size, or alter its size.

REFRESH / RELOAD use it when you want the latest version of what you are working on.

SEARCH TABS You can find a list of all your open tabs, and ones you’ve had open recently

TAB is a clickable area at the top of a window that shows a page that is open. The plus sign (+) lets you open a new tab in the same window. Tabs are moveable.

